

The telephone interview

Take notes in your discussion as a potential provider answers these questions:

Telephone Interview

Name and address of Provider: _____

Are you registered with the Oregon Child Care Division?

Have you had a criminal history records check?

How many children are in your care and what are their ages?

Would other children or adults in the home be providing care?

What are your hours of operation?

Are you closed for vacation or holidays?

What are your fees?

Do you have late pick-up fees?

What is the basic routine for the children?

Are there planned activities? Outside play time?

Do you have field trips?

What is your discipline policy?

What kind of training or experience do you have?

Do you have any references? (name and phone)

(Print this page, clip it and use it as you do interviews)